

The University of Dublin Trinity College Dublin



Post Title:	Lecturer/Registrar post – Third-Year Medical Student Coordinator - Education Division
Post Status:	Maternity leave post commencing on November 2013
Discipline/Faculty:	Education Division, School of Medicine, Faculty of Health Sciences
Location:	School of Medicine, Trinity College Dublin
Reports to:	Director of Undergraduate Teaching and Learning & Senior Lecturer Medical Education
Salary Range:	This appointment will be made on the Lecturer/Registrar salary scale at a point in line with current government pay policy.
Closing Date:	12 noon on Tuesday 12 th November 2013

Post Specification

Applications are invited for the above post which will support the Director of Undergraduate Teaching and Learning with the academic development, organisation, and coordination of the assessment and evaluation processes specifically for the third-year medical programme but will also assist across other years of the medical programme.

This post will support, coordinate and deliver the clinical teaching and assessment of third-year undergraduate students in the School of Medicine. The successful candidate will be expected to contribute to the ongoing review of the curriculum. At least one third of the time will be contributed to the teaching programme.

The appointment will have a formal teaching and clinical commitment and is suitable to those pursuing a higher specialist training scheme. It is expected that the appointee will pursue a research interest and a higher degree.

It requires expertise and understanding in higher education, particularly in the medical and health professional context. The post holder will be expected to conduct research in an appropriate area and undertake teaching and academic administration in the medical course.

Please note: There will be no on-call duties associated with this post.

The successful candidate must be registered with the Irish Medical Council upon commencement of post (November 2013) and be Garda cleared by the relevant hospital.

The University of Dublin

Trinity College Dublin



Working Relationships

This position reports to the Director of Undergraduate Teaching and Learning & Senior Lecturer in Medical Education, Lecturer in Medical Education and the Curriculum Administrator.

Organisational Environment

The Education Division in the Medical School has the following staff:

Professor of Academic Medicine/Director of Undergraduate Teaching and Learning, 2.75 FTE Clinical Skills Tutor posts across the two Trinity Centre teaching sites (St James's Hospital and Tallaght Hospital), Curriculum Advisor/Lecturer in Medical Education, 5 administrative support staff in student administration, and 1 Curriculum Administrator. The Division is responsible for the academic development, management and administration of the medical programme

Further details in relation to the Education Division can be found on the website:

www.medicine.tcd.ie

Principal responsibilities of the post holder:

The key responsibilities and selection criteria identified for this position are as follows;

Provision of academic support, coordination and analysis for the assessment and evaluation of the third-year medical programme;

- Clinical Teaching - lectures and tutorials, educating students;
- Provision of academic support to the curriculum planning process;
- Provision of academic support for the clinical placements programme;

Conduct workshops and retreats for the production of assessment items and evaluation schedules;

- Act as a Chairperson for relevant working groups and Committees;
- Conduct research in a relevant area of expertise;

Further embed technology enhanced learning into teaching and learning;

- Other duties as may arise from time to time in the context of service and responsibility to students as directed by the Head of Discipline.

To Note: A small clinical commitment may be permitted based on training requirements and/or the interests of the successful candidate.

Qualifications, Knowledge & Experience

The successful candidates for this post will have:

MD or postgraduate qualification in a relevant field related to medical education and a medical or health professional qualification e.g. MRCP;

Demonstrated ability to use statistical or other relevant tools to analyse assessment and evaluation programmes;

- Skills in coordinating or managing components of educational programmes;
- Experience in teaching and learning;
- High level written and oral communication skills;

The University of Dublin

Trinity College Dublin



- Demonstrated ability to conduct research in a relevant area;
- Registered with the Irish Medical Council upon commencement of post i.e. by 10th November 2013.

Competencies

Excellent clinical skills;

Excellent communication and interpersonal skills, and enthusiasm for "bedside" teaching;

- Candidates will undertake a significant research commitment, therefore previous research experience and associated skills are required;

Good team player;

- Possess excellent organisational skills e.g. ability to set exams/objective clinical examinations (OSCE) etc;

Ability to establish targets and goals;

- Good knowledge of the Discipline(s) and School;
Career driven and motivated

General Department Information

Information relating to the Department of Clinical Medicine can be accessed via the following link: http://www.medicine.tcd.ie/clinical_medicine/

Informal enquiries may be made to Dr Martina Hennessy mhennessy@tcd.ie

The School of Medicine - www.medicine.tcd.ie

Undergraduate Programmes

The School of Medicine incorporates the disciplines of Medicine, Radiation Therapy, Occupational Therapy and Physiotherapy and offers the following degree programmes with a cohort of approximately 1000 students.

[Medicine \(MB, BCh, BAO\)](#)

[Physiotherapy \(BSc\)](#)

[Occupational Therapy \(BSc\)](#)

[Radiation Therapy \(BSc\)](#)

[Human Nutrition & Dietetics \(BSc\) jointly with DIT](#)

[B.Sc. in Human Health and Disease \(BSc\)](#)

The primary objective of the Medical School is to produce caring medical and allied health professional graduates who will contribute to innovation and excellence in their specialty, maintain a capacity for lifelong learning and exemplify the empathic skills required to address the problems they face in their practice and in their engagement with the broader community.

The University of Dublin

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Clinical networks

The clinical training programmes are delivered across a broad spectrum of health care settings which allows students to gain excellent clinical experience from Year 1 through final medical year. The combined bed capacity of the two flagship hospitals, St James's Hospital and Tallaght Hospital is almost 1,600. A number of national centres and centres of excellence as well as the presence of paediatrics services in Tallaght Hospital and Crumlin, Women's health in the Coombe and psychiatric services in the main hospitals and St Patrick's University Hospital, combined with access to 91 general practice settings ensures students are exposed to all the relevant specialties and can access a wealth of patient experiences that cover a diverse range of socio-economic and ethnic backgrounds and needs. The network includes;

- St James's Hospital
- Tallaght Hospital
- Tallaght Hospital, Paediatrics
- Crumlin Hospital
- Naas General Hospital
- Peamount Hospital
- NRH
- Bloomfield Care Centre
- St Patrick's University Hospital
- Coombe Hospital
- Our Lady's Hospice

Postgraduate Programmes

Trinity College School of Medicine is an international leader in postgraduate education. The School provides a vibrant environment for postgraduate study, and currently has over 500 registered postgraduate students.

The School offers over 20 taught MSc/Diploma programmes spanning a broad spectrum of medical and scientific disciplines, and research students work towards the degrees of PhD, MSc, MD or MCh.

Some courses are part-time, providing opportunities for individuals to continue in their professional work and others are full-time. In 2009/10 the School of Medicine had 319 students registered for postgraduate research degrees (Msc/PhD/MSh/MD). In addition to the traditional approach to PhD training, the School runs structured PhD programmes in Molecular Medicine, Neuroscience and Health Services Management (in collaboration with RCSI and UCC), and hosts students from The MMI Clinical & Translational Research Scholars Programme.

The Faculty of Health Sciences is a member of **Eurolife** (www.eurolifeuniversities.org/about/index.php) which is a consortium of leading research driven European universities which are committed to the highest standard of research and education in the life and health sciences. The Faculty of Health Sciences is a consortium of leading research driven European universities committed to the highest standard of research and education in the life and health sciences. <http://www.medicine.tcd.ie/education/postgraduate/>

The University of Dublin Trinity College Dublin



Research Focus

The School of Medicine has developed a focused approach to research in the Biomedical Sciences with an emphasis on Immunology and Infection, Molecular Medicine, Neurosciences, Cancer, Population Health and Genetics. Other emerging areas include Bioengineering and Nanomedicine. The School has set itself a number of grand challenges which aim to address key health areas related to arenas in which Trinity College would also wish to have a policy input. The grand challenges set, included in the School Strategic plan for 2009-2014 are around brain disease, obesity, poverty related disease at a global level and the development of new therapies for inflammatory diseases.

Interdisciplinary research within the School has resulted in successful commercial spinouts including Opsona (Biochemistry and Medicine), Deerac (Physics and Medicine) and Cellix (Physics and Medicine) with consequent translation into the knowledge economy. The School actively works to further develop the Bio incubator unit operational in the IMM at the St James's Hospital campus.

<http://www.medicine.tcd.ie/research/>

Capital Programme

The University has embarked on a building programme, which has transformed its city centre campus. In addition, €38.09m has been invested in the Trinity Centres at St. James's Hospital and Tallaght Hospital.

The Trinity Biomedical Sciences Institute was officially opened on June 17th, 2011 and is one of the most ambitious projects undertaken by the College, both in scale and strategy. The €131 million eleven storey building (35,000 m²) will bring 700 researchers together in one building with the common goal of addressing major challenges in health and disease through leading edge scientific research. Coinciding with the Tercentenary of the School of Medicine in 2011, the development now houses all pre-clinical medical education and training activities. In total, almost 900 undergraduate students will have the unique opportunity of benefiting from the creation of a multidisciplinary educational environment embedded in a world-class facility

Planning for the Trinity College Institute of Population Health (2,500 sq. metres) is currently underway at the Tallaght site. It is expected that this Institute will provide researchers the forum in which to collaborate.

The aim is to develop an international standard research facility covering the spectrum of research disciplines from bench sciences, through clinical to epidemiological and on to population health sciences and to foster a dissemination and advocacy strategy for the research output of the Institute.

In 2006, the Wellcome Trust and the Health Research Board (HRB) announced a multi-million euro investment in a Clinical Research Centre which is currently under development at the St James's Hospital Campus. This proposal was a collaboration with the medical schools at Trinity



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The University of Dublin Trinity College Dublin

College Dublin (TCD), the University College Dublin (UCD) and the Royal College of Surgeons in Ireland (RCSI) and was coordinated through the Dublin Molecular Medicine Centre (DMMC) now MMI. The aim of the building is to provide the infrastructure needed to support patient focused research studies

Trinity Academic Medical Centre

The School has established an Academic Medical Centre known as Trinity Health Ireland which will allow for the incorporation of operational activities between the School of Medicine and its major teaching hospitals in a manner designed to maximise the capacity for delivering clinical care, providing excellence in medical education and training, delivering high-quality biomedical research and contributing to economic and social development in an integrated way. The initial phase has involved the bringing together of the School of Medicine, St James's Hospital and Tallaght Hospital to sign a formal agreement (July 2011), to implement a governance structure that is defined by delegation of responsibility.

The development of Trinity Biomedical Sciences Institute and the Academic Medical Centre Model combine to provide us with a model of education in which the highest quality clinical and basic education in medical sciences is matched by an exposure to research at the highest level.

This has the potential to fundamentally influence the next generation of medical graduates from Trinity College Dublin.



Trinity College Dublin

Founded in 1592, Trinity College Dublin is the oldest university in Ireland and one of the older universities of Western Europe. On today's campus, state-of-the-art libraries, laboratories and IT facilities, stand alongside historic buildings on a city-centre 47-acre campus.

Trinity College Dublin offers a unique educational experience across a range of disciplines in the arts, humanities, engineering, science, human, social and health sciences. As Ireland's premier university, the pursuit of excellence through research and scholarship is at the heart of a Trinity education. TCD has an outstanding record of publications in high-impact journals, and a track record in winning research funding which is among the best in the country.

TCD has developed significant strength in a broad range of research areas including the 18 broadly-based multi-disciplinary thematic research areas listed below.

Sustainable Environment	Next Generation Medical Devices	Identities in Transformation
Smart and Sustainable Cities	Creative Technologies – Digital Media, Arts and Entertainment	International Development
Cancer	Neuroscience	Immunology and Infection
Nanoscience	Telecommunications	Creative Arts Practice
Inclusive Society	Mathematics of Complexity	Intelligent Media and Human Communication
Ageing	International Integration	Digital Humanities

Its current flagship interdisciplinary research institutes are in areas such as biomedical science, arts and humanities, neuroscience, international integration studies, and nanostructures and nanodevices. The construction of Ireland's first purpose built nanoscience research institute, CRANN, was opened in January 2008, which houses 150 scientists, technicians and graduate students in specialised laboratory facilities.

The building also includes an innovative public venue, the Science Gallery. In 2011, it received the Shorty Award for Best Cultural Institution on Twitter globally and the Irish Web Award for Best Education and Third Level Website. These joined a list of awards that includes European Museum of the Year Award – Special Commendation 2010 and National IT award for best use of technology in education, 2009.

The recently opened Trinity Biomedical Sciences Institute (TBSI) is an unprecedented development for Biomedical Research in Ireland, both in terms of scale and ambition. It



provides a facility for TCD to continue its upward trajectory in both basic and translational research programmes, notably in the areas of Immunology, Cancer and Medical Devices.

The Library of Trinity College is the largest research library in Ireland and is an invaluable resource to scholars. In addition to purchases and donations accrued over four centuries, the College has had 200 years of legal deposit. By this right Trinity can claim a copy of every book published in Ireland the UK. The Library has over 4.25 million books, 22,000 printed periodical titles and access to 60,000 e-journals and 250,000 e-books. The Library's research resources also include internationally significant holdings in manuscripts (the most famous being the Book of Kells), early printed material and maps. Its collections and services support the College's research and teaching community of 15,000+ students and academic staff.

Trinity continues to attract intellectually strong students from Ireland and abroad. More than half of its incoming undergraduates have earned in excess of 500 out of a maximum 600 points in the national Leaving Certificate examination. The accessibility of a Trinity education to all students of ability is also very important. Trinity College was the first university in Ireland to reserve 15% of first year undergraduate places for students from non-traditional learning groups – students with a disability, socio-economically disadvantaged students as well as mature students. The College has met its target in this respect. There is also an exciting international mix of its student body where 16% of students are from outside Ireland and 40% of these students are from outside the European Union. TCD students also have an opportunity to study abroad in other leading European universities through Trinity's partnership agreements.

Students also benefit from a scholar teacher model where they have the opportunity of being taught by world-leading experts in their field. Interdisciplinarity forms a key element in the College strategy in increasing Trinity's international standing as a research-led university.

Many of Trinity College Dublin's alumni have helped shape the history of Ireland and Western Europe. They include author, Jonathan Swift, philosopher, George Berkeley, political philosopher, Edmund Burke, wit and dramatist, Oscar Wilde, historian, William Lecky, religious scholar, James Ussher, scientists, John Joly, George Johnstone Stoney, William Rowan Hamilton and physicians, William Stokes and Denis Burkitt.

Two of Trinity College's alumni have won Nobel prizes – Ernest Walton for Physics in 1951 and Samuel Beckett for Literature in 1968. The first President of Ireland, Douglas Hyde was a graduate as was the first female President of Ireland, Mary Robinson.

The Selection Process in Trinity

- The Selection Committee (Interview Panel) will include members of the Academic community together with an External Assessor who is an expert in the area.
- Applications will be acknowledged by email. If you do not have confirmation of receipt within 1 day of submitting your application online, please get in touch with us immediately and prior to the closing date/time.



- Given the degree of co-ordination and planning to have a Selection Committee available on the specified date, the College regrets that it may not be in a position to offer alternate selection dates. Where candidates are unavailable, reserves may be drawn from a shortlist.
- Outcomes of interviews are notified in writing to candidates and are issued **no later than 5 working days** following the selection day.
- In some instances the Selection Committee **may** avail of telephone or video conferencing.
- The College's selection methods may consist of any or all of the following:
 - Interviews
 - Presentations
 - Psychometric Testing
 - References
- It is the policy of the College to conduct pre-employment medical screening/full pre-employment medicals.
- Information supplied by candidates in their application (Cover Letter and CV) will be used to shortlist for interview.

Equal Opportunities Policy

Trinity College Dublin is an equal opportunities employer and is committed to the employment policies, procedures and practices which do not discriminate on grounds such as gender, civil status, family status, age, disability, race, religious belief, sexual orientation or membership of the travelling community.



Pension Entitlements

This is a pensionable position and the provisions of the Public Service Superannuation (Miscellaneous Provisions) Act 2004 will apply in relation to retirement age for pension purposes. Details of the relevant Pension Scheme will be provided to the successful applicant.

Applicants should note that they will be required to complete a Pre-Employment Declaration to confirm whether or not they have previously availed of an Irish Public Service Scheme of incentivised early retirement or enhanced redundancy payment. Applicants will also be required to declare any entitlements to a Public Service pension benefit (in payment or preserved) from any other Irish Public Service employment.

Applicants formerly employed by the Irish Public Service that may previously have availed of an Irish Public Service Scheme of Incentivised early retirement or enhanced redundancy payment should ensure that they are not precluded from re-engagement in the Irish Public Service under the terms of such Schemes. Such queries should be directed to an applicant's former Irish Public Service Employer in the first instance.

Application Procedure

Candidates should submit a cover letter together with a full curriculum vitae to include the names and contact details of 3 referees (email addresses if possible), your list of publications and details of previous teaching/curriculum development roles [by e-Recruitment](#):

APPLICATIONS WILL ONLY BE ACCEPTED BY [E-RECRUITMENT](#)

If you have any query regarding this, please contact:

Christine Devlin, Recruitment Officer, Human Resources, House No. 4, Trinity College Dublin

Tel: +353 1 896 3366

Email: christine.devlin@tcd.ie