Introduction

Dublin City University (www.dcu.ie) is a research-intensive, globally-engaged, dynamic institution that is distinguished by both the quality and impact of its graduates and its focus on the translation of knowledge into societal and economic benefit. DCU prepares its students well for success in life, and in the workplace, by providing a high-quality, rounded education appropriate to the challenges and opportunities of the 21st century. As Ireland’s University of Enterprise and Transformation, DCU is characterised by a focus on innovation and entrepreneurship and a track-record of effective engagement with the enterprise sector, including commercial, social and cultural enterprises. Excellence in its education and research activities has led to DCU’s consistent position in the rankings of the world’s top young universities.

DCU Library

DCU has experienced dramatic change in the last five years: new campuses, a new Faculty of Education; an expanded disciplinary profile along with an equally dramatic growth in student numbers. The advance of DCU Library in the same period reflects that of the University. Across all standard measures, (staffing, collections and estates) DCU library has more than doubled in scale. DCU Library comprises the O’Reilly Library, Glasnevin Campus and the Cregan Library, St. Patrick’s Campus with plans underway to extend its footprint to a third location on the All Hallows Campus in September 2019. DCU Library has over a million visits per annum and provides an extensive portfolio of services and collections for 20,000 students and staff.

Role Profile

The successful applicant will join the Library’s Research and Teaching Directorate and have direct Subject Librarian responsibility for four schools in the Faculty of Science and Health (Biotechnology, Chemical Sciences, Physical Sciences and Mathematical Sciences). The Library’s R&T Directorate is responsible for building and managing relationships with faculty, schools, centres and relevant units to inform library service developments and initiatives. It promotes library services and resources and delivers targeted, collaborative and tailored services to the research and teaching community.

Duties and Responsibilities

Please refer to the job description for a full list of duties and tasks associated with this role.
Qualifications

Applicants must have a degree and an equivalent professional qualification in Library and/or Information Studies.

Qualities/Experience

- Relevant experience in a university environment is desirable.
- The ability to work effectively in a busy concerted team-based environment.
- The ability to build and maintain effective partnerships and relationships.
- Be highly motivated, flexible and have the ability to work to deadlines and prioritise workloads.
- Demonstrate excellent communication, written and presentation skills.
- Experience providing excellent and open specialist enquiry services.
- Demonstrate a high level of competency in IT, including e-learning technologies.
- Demonstrate a dedication to, and interest for teaching. Experience delivering information literacy classes is essential as well as an appreciation of theory and research relating to information and digital literacy teaching and skills provision.
- Knowledge and appreciation of the evolving scholarly communications landscape.
- Be well organised and able to co-ordinate and progress tasks on their own initiative.

Mandatory Training

The post holder will be required to undertake the following mandatory compliance training: Orientation, Health & Safety and Data Protection (GDPR). Other training may need to be undertaken when required.

Salary Scale:
Assistant Librarian I - €39,465 - €54,344 (Pro Rata)

*Appointment will be commensurate with qualifications and experience and in line with current Government pay policy

Closing date: 7th August 2020

Application Procedure:

Application forms are available from the DCU Current Vacancies website at http://www.dcu.ie/vacancies/current.shtml.

Applications should be submitted by e-mail with your completed application form to hr.applications@dcu.ie

Please clearly state the role that you are applying for in your application and email subject line:

Job Ref #BC0209 – Assistant Librarian 1 (Subject Librarian)

Dublin City University is an equal opportunities employer and is committed to promoting gender equality reflected in its attainment of the Athena SWAN Bronze Award. Information on a range of university policies aimed at creating a supportive and flexible work environment are available at www4.dcu.ie/policies/policy-starter-packs.shtml.