Post Specification (031881)

<table>
<thead>
<tr>
<th><strong>Post Title:</strong></th>
<th>Lecturer in Restorative Dentistry</th>
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<tbody>
<tr>
<td><strong>Post Status:</strong></td>
<td>5 year Fixed Term Contract</td>
</tr>
<tr>
<td><strong>Department/Faculty:</strong></td>
<td>School of Dental Science, Trinity College Dublin, the University of Dublin</td>
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<tr>
<td><strong>Location:</strong></td>
<td>School of Dental Science, Trinity College Dublin, the University of Dublin, College Green, Dublin 2, Ireland</td>
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<td><strong>Reports to:</strong></td>
<td>Head of Division of Restorative Dentistry</td>
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<tr>
<td><strong>Salary:</strong></td>
<td>Appointments will be made on the New Lecturer Merged Salary Scale €32,540 - €76,948 (109BN) at a point in line with government pay policy.</td>
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<tr>
<td><strong>Closing Date:</strong></td>
<td>12 Noon on Monday, 3rd October 2016</td>
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</table>

The successful candidate will be expected to take up post on 3rd January 2017 or as soon thereafter as possible.

Please note that Garda vetting will be sought in respect of individuals who come under consideration for a post.

Post Summary

- *The role of the Lecturer in Restorative Dentistry is an integral part of the educational and clinical service delivery in the area of Restorative Dentistry.*
- *This position reports to the Head of Division of Restorative Dentistry and Periodontology and, ultimately, to the Dean of Dental Affairs for educational and research matters.*
Further Information
Informal enquiries about this post should be made to either Prof. Brian O’Connell, Dean of the Dental School (Brian.OConnell@dental.tcd.ie) or Dr. Denise MacCarthy, Head of Division of Restorative Dentistry & Periodontology (Denise.MacCarthy@dental.tcd.ie).

Standard duties and Responsibilities of the Post

The role of the Lecturer in Restorative Dentistry includes but is not limited to:

• **Assisting with the delivery of the Restorative Dentistry course, including the delivery of lectures and providing clinical supervision for dental science as well as the dental auxiliary programmes, as determined by the Head of Division.**

• **Taking responsibility, in association with the Consultants in Restorative Dentistry, for course documentation, teaching material and course-related staff management.**

• **Providing undergraduate and postgraduate lectures and seminars as required.**

• **Liaising with clinical and administration staff regarding laboratory and clinical activities.**

• **Assisting with the assessment of laboratory-based competences and clinical competences in Restorative Dentistry.**

• **Assisting the Consultants in Restorative Dentistry with the design and update of Problem-Based Learning modules.**

• **Supporting the Consultants in Restorative Dentistry with assessment clinics or undertaking clinics as part of training as appropriate, by:**
  
  a) **Assessing primary and secondary referral patients;**
  
  b) **Providing specialist Restorative Dentistry services to patients.**
• Supervising student restorative dentistry sessions, treatment plans and competences; acting as a clinical academic advisor and/or undergraduate restorative portfolio supervisor, as requested by the Head of Division.

• Assisting with the setting of examination questions, marking of manuscripts and the provision of support for other courses as required.

• Actively engaging in research at a doctoral (Ph.D.) level in Restorative Dentistry within developing DDUH/Trinity research themes (if not already holding a Ph.D.) or undertake research as part of his/her D.Ch.Dent. course (in Prosthodontics).

• Providing support to research internally and externally by attending and presenting at relevant meetings.

• Publication of original material (reviews, case studies, research results).

• The provision of continuing professional development in the area of Restorative Dentistry.

• Attend the Divisional meetings and all other meetings as required.

Person Specification

Qualifications:

Each candidate must:

• Have completed Specialist Training in the area of Restorative Dentistry or Prosthodontics and wish to undertake a research doctorate (Ph.D.) over five years.

OR

Have completed a research doctorate (Ph.D.) and wish to undertake Specialist Training through completion of a D.Ch.Dent (Prosthodontics) over five years.

• Have demonstrated a commitment to dental research.

• Be registered or eligible for full registration with the Dental Council of Ireland.
Knowledge & Experience (Essential & Desirable)

- Have appropriate clinical and/or research experience acquired in a similar setting.
- Have excellent interpersonal and communication skills.
- Be able to identify potential difficulties and formulate solutions.
- Be personally motivated with the ability to empower and motivate others.
- Have demonstrable adaptability to rapid changes taking place in the Hospital, educational and health services in general.
- Have a demonstrable patient and student focused approach.
- Have proven organisational and administrative skills.
- Be fully competent in MS Office, in particular Word, Excel, Outlook, Internet and other relevant packages.
- Be free from any defect or disease which would render him/her unsuitable to hold office and be in a state of health as would indicate a reasonable prospect of ability to render regular and efficient service.
- Be of good character.

Application Information

In order to assist the selection process, candidates should submit a Curriculum Vitae and a Cover Letter (1x A4 page) that specifically address the following points in their application.

1. Applicants should clearly address this experience and how they obtained their knowledge in their application.
2. Illustrate, through past example, their ability to work on their own initiative and resolve problems.
Please Note:

- Candidates who do not address the application requirements above in their cover letter will not be considered at the short list stage.
- Candidates should note that the interview process for this appointment may include the delivery of a presentation and may include a test of practical skills.

General Information
The School of Dental Science is located with the Dublin Dental University Hospital (DDUH). While the Dublin Dental University Hospital is a separate entity to Trinity College, the School of Dental Science bridges the gap between the two organisations. Dental education is delivered in a wholly integrated way, with both theoretical and clinical components delivered within the DDUH.

The working environment of the School of Dental Sciences is integrated with that of the hospital, creating a busy, corporate environment; Staff of the School of Dental Science work alongside administrators from DDUH, including departments of Dental Studies, Corporate Services, Patient Services, Accounts, Human Resources, Buildings and Information Services. Staff of the School of Dental Science must also work within the Trinity College organisational structure, striving to create and build-upon the seamless integration of the two organisations.

Further Information for Candidates

<table>
<thead>
<tr>
<th>URL Link to Area</th>
<th><a href="http://www.tcd.ie/dental">www.tcd.ie/dental</a></th>
</tr>
</thead>
<tbody>
<tr>
<td>URL Link to Human Resources</td>
<td><a href="https://www.tcd.ie/hr/">https://www.tcd.ie/hr/</a></td>
</tr>
</tbody>
</table>
GARDA CLEARANCE:

Garda (Police) vetting will be sought in respect of individuals who come under consideration for a post.

PLEASE NOTE: Candidates will be required to complete and return a Garda Vetting form should they come under consideration for appointment. In some cases they may be requested to complete the form on the day of interview. This form will be forwarded to An Garda Síochána (Irish Police) for security checks on all Irish addresses at which they have resided. An Garda Síochána will make enquiries with the Police Service of Northern Ireland with respect to addresses in Northern Ireland. If a candidate is not successful in obtaining the post for whatever reason, this information will be destroyed. If a candidate, therefore, subsequently comes under consideration for another position, they will be required to supply this information again.

While candidates must complete information in relation to all addresses at which they have resided, the vetting is only done on addresses on the island of Ireland.

If a candidate has resided / studied in countries outside of Ireland for a period of 6 months or more, it is mandatory for them to furnish a Police Criminal Records Check/ Police Certificate from those countries stating that they have no convictions recorded against them while residing there. Candidates will need to provide a separate Police Criminal Records Check/ Police Certificate for each country in which they have resided. The Police Criminal Records Check/ Police Certificate must be dated after the date the candidate left the relevant country. Candidates should provide documentation in the English and/or Irish language. Translations must be provided by a registered translation company/institute in the Republic of Ireland; all costs will be borne by the candidate. Only original version documents will be accepted.
Candidates should be aware that any information obtained in the Garda Vetting process can be made available to the employing area.

It is the responsibility of the candidate to seek security clearances in a timely fashion as they can take some time. No candidate will be appointed without this information being provided and being in order.

The following websites may be of assistance in this regard:

www.disclosurescotland.co.uk
This website provides information on obtaining police clearance in Scotland

www.psnipolice.uk
This website provides information on obtaining police clearance in Northern Ireland.

www.afp.gov.au
This website provides information on obtaining a national police clearance certificate for Australia

www.courts.govt.nz
This website provides information on obtaining police clearance in New Zealand.

For other countries not listed above candidates may find it helpful to contact the relevant embassies who could provide information on seeking Police Clearance. Original Police Clearance documentation should be forwarded to Human Resources where it will be copied and the original returned to the candidate by post. Any cost incurred in this process will be borne by the Candidate.
Trinity College Dublin, the University of Dublin

Founded in 1592, Trinity is at the nexus of tradition and innovation, offering undergraduate and postgraduate programmes across 24 schools and three faculties: arts, humanities, and social sciences; engineering, maths and science; and health sciences. Spread across 47 acres in Dublin’s city centre, Trinity’s 17,000-strong student body comes from all 32 counties of Ireland, and 16% of students come from outside the country. Of those, 40% are from outside the European Union, making Trinity’s campus cosmopolitan and bustling, with a focus on diversity.

As Ireland’s leading university, the pursuit of academic excellence through research and scholarship is at the heart of the Trinity education. Trinity is known for intellectual rigour, excellence, interdisciplinarity, and research-led teaching. Home to Nobel prize-winners such as scientist Ernest Walton and writer Samuel Beckett, Trinity draws visitors from across the world to its historic campus each year, including to the Book of Kells and Science Gallery which capture the university’s connection to both old and new.

Trinity accounts for one-fifth of all spin-out companies from Irish higher education institutions, helping to turn Ireland into an innovation-intensive, high-productivity economy. That culture of innovation and entrepreneurship is a defining characteristic of our campus as we help shape the next generation of job creators.

Trinity has developed significant strength in a broad range of research areas, including the 19 broadly based multi-disciplinary thematic research areas.

Ireland’s first purpose-built nanoscience research institute, CRANN, houses 150 scientists, technicians and graduate students in specialised laboratory facilities.
Meanwhile, the state-of-the-art Biomedical Sciences Institute is carrying out breakthrough research in areas such as immunology, cancer and medical devices.

The Old Library, which houses the Long Room in Trinity, is the largest research library in Ireland, with a collection of six million printed items, 500,000 maps, 80,000 electronic journals, and 350,000 electronic books. Some of the world’s most famous scholars are graduates of Trinity, including writer Jonathan Swift, dramatist Oscar Wilde, philosopher George Berkeley, and political philosopher, and political theorist Edmund Burke. Three Trinity graduates have become Presidents of Ireland - Douglas Hyde, Mary Robinson and Mary McAleese.

Trinity is the highest ranked university in Ireland, and among the world’s leading higher education institutions.
Trinity College Dublin World University Rankings

Overall

- Trinity is Ireland’s No.1 University in the QS World University Ranking, THE World University Ranking and the Academic Ranking of World Universities (Shanghai).
- Trinity is ranked 78th in the world and 27th in Europe in the 2015/2016 QS World University Ranking across all indicators.

Internationalisation

- Trinity is ranked 35th in the world in terms of International Outlook in the Times Higher Education World University Ranking 2015/2016.

Teaching Performance

- Trinity is ranked in the top 20% of universities in the world in terms of Teaching Performance in the Times Higher Education World University Ranking 2015/2016.

Research Performance

- Trinity ranks in the top 1% of research institutions in the world in the following 17 Essential Science Indicators fields (an increase of over 150% from 2004): Physics, Chemistry, Engineering, Social Sciences (General), Immunology, Neurosciences, Nanosciences, Materials Science, Pharmacy and Toxicology, Molecular Biology and Genetics, Biology and Biochemistry, Microbiology, Plant and Animal Science, Clinical Medicine, Agriculture, Psychiatry/Psychology, Environment/Ecology.
In the QS Faculty Rankings 2015*:

- Trinity is ranked 61st in the world in Arts and Humanities.

In the QS Subject Rankings 2015**:

Trinity College Dublin features in the world's elite (Top 200) institutions in 25 of the 28 subjects in which it was evaluated by the QS World University Rankings by Subject 2015. Of these, Trinity ranks in the top 100 in the world in 14 subjects and in the top 5 in the world in 5 subjects.

Top 50

- Trinity is ranked 32nd in the world in English Language and Literature.
- Trinity is ranked 33rd in the world in Politics and International Studies.
- Trinity is ranked 39th in the world in History.
- Trinity is ranked 48th in the world in Biological Sciences.
- Trinity is ranked 49th in the world in Modern Languages.

Top 100

- Trinity is in the top 100 in the world in Chemistry.
- Trinity is in the top 100 in the world in Computer Science and Information Systems.
- Trinity is in the top 100 in the world in Education.
- Trinity is in the top 100 in the world in Geography.
- Trinity is in the top 100 in the world in Law.
- Trinity is in the top 100 in the world in Medicine.
- Trinity is in the top 100 in the world in Pharmacy and Pharmacology.
- Trinity is in the top 100 in the world in Philosophy.
- Trinity is in the top 100 in the world in Psychology.
**Trinity subjects ranked in the world top 101-200 (QS Subject Ranking 2015)**

<table>
<thead>
<tr>
<th>Subject</th>
<th>Trinity Rank</th>
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<tbody>
<tr>
<td>Accounting and Finance</td>
<td>101-150</td>
</tr>
<tr>
<td>Business and Management Studies</td>
<td>101-150</td>
</tr>
<tr>
<td>Economics and Econometrics</td>
<td>101-150</td>
</tr>
<tr>
<td>Linguistics</td>
<td>101-150</td>
</tr>
<tr>
<td>Physics and Astronomy</td>
<td>101-150</td>
</tr>
<tr>
<td>Sociology</td>
<td>101-150</td>
</tr>
<tr>
<td>Engineering - Civil and Structural</td>
<td>151-200</td>
</tr>
<tr>
<td>Engineering – Electrical</td>
<td>151-200</td>
</tr>
<tr>
<td>Engineering – Mechanical</td>
<td>151-200</td>
</tr>
<tr>
<td>Environmental Sciences</td>
<td>151-200</td>
</tr>
<tr>
<td>Mathematics</td>
<td>151-200</td>
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* QS ‘Faculty’ Rankings 2015: [www.topuniversities.com/faculty-rankings](http://www.topuniversities.com/faculty-rankings)

** QS Subject Rankings 2015: [www.topuniversities.com/subject-rankings](http://www.topuniversities.com/subject-rankings)

**The Selection Process in Trinity**

- The Selection Committee (Interview Panel) may include members of the Academic and Administrative community together with External Assessor(s) who are expert in the area.

- Applications will be acknowledged by email. If you do not receive confirmation of receipt within 1 day of submitting your application online, please contact the named Recruitment Partner on the job specification immediately and prior to the closing date/time.

- Given the degree of co-ordination and planning to have a Selection Committee available on the specified date, the University regrets that it may not be in a
position to offer alternate selection dates. Where candidates are unavailable, reserves may be drawn from a shortlist.

- Outcomes of interviews are notified in writing to candidates and are issued **no later than 5 working days** following the selection day.

- In some instances the Selection Committee **may** avail of telephone or video conferencing.

- The University’s selection methods may consist of any or all of the following:
  - Interviews
  - Presentations
  - Psychometric Testing
  - References
  - Situational Exercises

- It is the policy of the University to conduct pre-employment medical screening/full pre-employment medicals.

- Information supplied by candidates in their application (Cover Letter and CV) will be used to shortlist for interview.

- Applications from non-EEA citizens are welcomed. However, eligibility is determined by the Department of Jobs, Enterprise and Innovation and further information on the Highly Skills Eligible Occupations List is set out in Schedule 3 of the Regulations [https://www.djei.ie/en/What-We-Do/Jobs-Workplace-and-Skills/Employment-Permits/Employment-Permit-Eligibility/Highly-Skilled-Eligible-Occupations-List/](https://www.djei.ie/en/What-We-Do/Jobs-Workplace-and-Skills/Employment-Permits/Employment-Permit-Eligibility/Highly-Skilled-Eligible-Occupations-List/) and the Ineligible Categories of Employment are set out in
Schedule 4 of the Regulations [https://www.djei.ie/en/What-We-Do/Jobs-Workplace-and-Skills/Employment-Permits/Employment-Permit-Eligibility/Ineligible-Categories-of-Employment/]. Non-EEA candidates should note that the onus is on them to secure a visa to travel to Ireland prior to interview. Non-EEA candidates should also be aware that even if successful at interview, an appointment to the post is contingent on the securing of an employment permit.

**Equal Opportunities Policy**

Trinity College is an equal opportunities employer and is committed to employment policies, procedures and practices which do not discriminate on grounds such as gender, civil status, family status, age, disability, race, religious belief, sexual orientation or membership of the travelling community.
On that basis we encourage and welcome talented people from all backgrounds to join our staff community.
Trinity College’s Diversity Statement can be viewed in full at [https://www.tcd.ie/diversity-inclusion/diversity-statement](https://www.tcd.ie/diversity-inclusion/diversity-statement)

**Pension Entitlements**

This is a pensionable position and the provisions of the Public Service Superannuation (Miscellaneous Provisions) Act 2004 will apply in relation to retirement age for pension purposes. Details of the relevant Pension Scheme will be provided to the successful applicant.

Applicants should note that they will be required to complete a Pre-Employment Declaration to confirm whether or not they have previously availed of an Irish Public Service Scheme of incentivised early retirement or enhanced redundancy payment. Applicants will also be required to declare any entitlements to a Public Service...
pension benefit (in payment or preserved) from any other Irish Public Service employment.

Applicants formerly employed by the Irish Public Service that may previously have availed of an Irish Public Service Scheme of Incentivised early retirement or enhanced redundancy payment should ensure that they are not precluded from re-engagement in the Irish Public Service under the terms of such Schemes. Such queries should be directed to an applicant’s former Irish Public Service Employer in the first instance.

Application Procedure

Candidates should submit a full curriculum vitae to include the names and contact details of 3 referees (email addresses if possible) together with a cover letter (1x A4 page) that specifically address the application procedure set out above by e-Recruitment:

APPLICATIONS WILL ONLY BE ACCEPTED BY E-RECRUITMENT

If you have any query regarding this, please contact:

Siobhan Keane Recruitment Partner/Executive, Human Resources, House No. 4, Trinity College Dublin, the University of Dublin
Tel: +353 1 896 1030
Email: skeane5@tcd.ie