The University of Dublin
Trinity College

Post Specification

<table>
<thead>
<tr>
<th>Post Title:</th>
<th>Assistant Professor in Pharmaceutical Medicine, Part-time</th>
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<tbody>
<tr>
<td>Post Status:</td>
<td>Permanent, Part-time (13.5 hours per week equivalent to 0.36 FTE)</td>
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<tr>
<td>Department/Faculty:</td>
<td>Discipline of Pharmacology and Therapeutics, School of Medicine</td>
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<td>Reports to:</td>
<td>Head of Discipline of Pharmacology and Therapeutics</td>
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<tr>
<td>Location:</td>
<td>Trinity Centre for Health Sciences, St James’s Hospital</td>
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<tr>
<td>Salary:</td>
<td>This appointment will be made on the Assistant Professor salary scale at a point in line with current Government Pay Policy</td>
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<tr>
<td>Closing Date:</td>
<td>12 noon on Wednesday 22nd October 2014</td>
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Post Summary
The School of Medicine invites applications for the post of Assistant Professor in Pharmaceutical Medicine (13.5 hours per week). The appointed person will be responsible for the co-ordination of the Postgraduate Diploma and MSc programmes in Pharmaceutical Medicine as well as teaching on these courses. They will also be expected to supervise postgraduate students and participate across the range of the School’s activities.

The successful candidate will be a person with expertise in Pharmaceutical Medicine and will have the ability to effectively administer postgraduate degree programmes and contribute to the ongoing development of the courses. S/he will be expected to produce work of international significance in their field and will be research active according to the research strategy, norms and criteria for Trinity.

Duties of the Post
The Assistant Professor, in consultation with the Course Director, will be responsible for:

- Provision of lectures and practical classes in Pharmaceutical Medicine to postgraduate students on the Postgraduate Diploma and MSc programmes in Pharmaceutical Medicine.
- Development and coordination of the teaching modules relevant to the courses.
- Academic administration of the two postgraduate courses in Pharmaceutical Medicine and contributing towards the future development of the course.
- Co-ordination of ongoing student recruitment.
- Supervision of research projects for postgraduate students on the course.
- Contribution to other courses offered by the School as required.
- Carrying out other responsibilities including audit, quality assessment and administration as advised by the Head of School or their nominee.
- Participation in the wider academic life of the University as appropriate.
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Person Specification

Qualifications

Candidates must have the following qualifications which are essential for the post:
- Degree in medicine or another related health science subject.
- Postgraduate qualification in education or academic experience commensurate with the post.
- Academic and workplace-based experience in pharmaceutical medicine.

Knowledge and Experience

Essential
The successful candidate will be expected to clearly demonstrate the following:
- A proven ability to teach postgraduates in lecture, seminar and tutorial settings, to organise and conduct student fieldwork and placements, to organise courses, supervise dissertations and fulfil designated student assessment requirements, such as essay and thesis marking.
- An ability to develop and coordinate teaching modules relevant to the Postgraduate Diploma and MSc programmes in Pharmaceutical Medicine.
- An ability to act as Course Co-ordinator for the Postgraduate Diploma and MSc programmes in Pharmaceutical Medicine, to provide leadership and to contribute to ongoing course development.
- A commitment to student care.
- An ability to supervise postgraduate research.
- Experience of working collaboratively and effectively in an interdisciplinary environment.

Desirable
- Participation in research seminars and conferences.
- Experience of using new teaching media and innovative teaching methods.

Skills and Competencies
- Ability to work effectively as a member of a team.
- Excellent organisational and administrative skills.
- Effective communication skills.
- Willingness to contribute to the University, School and Discipline and to the wider community.

Contact Information
Informal enquiries may be directed to Dr. Mary Teeling (Course Director) teelingm@tcd.ie.

Further information can be obtained at:

| URL Link to Trinity College | www.tcd.ie |
| URL Link to School of Medicine | www.medicine.tcd.ie |
| URL Link to Pharmacology and Therapeutics | www.medicine.tcd.ie/pharmacology_therapeutics/ |
Application Process

Please note: Applications will only be accepted by e-recruitment
Applicants should provide the following information when applying for the Assistant Professor position:

- A comprehensive curriculum vitae, including a full list of publications.
- The names and contact details (i.e. addresses, e-mail etc.) of three referees.
- A teaching statement (summarising teaching experience and approach – 2 pages).

School of Medicine, Trinity College Dublin (www.medicine.tcd.ie)

The School of Medicine is recognised as one of the world’s top medical schools (QS world rankings 51-100, 2014). The School operates across multiple sites, both within the College and adjacent, in addition to several major clinical campuses including St James’s Hospital and Tallaght Hospital, delivering multidisciplinary education across all levels of healthcare and carrying out world-class research. The main School Office is located in the Trinity Biomedical Sciences Institute. The School has over 1000 staff (employed/affiliated) within 22 Disciplines/Academic Units, approximately 1400 undergraduate students and 500 registered postgraduate students, with a wide range of additional formal linkages to key College and external Centres/Institutes.

The mission of the School of Medicine at Trinity College is to facilitate and provide Medical Education to the highest international standards; to train clinicians who are equipped to fulfil their professional roles in a caring, competent and patient centred manner; to produce individuals, who through critical thinking and outstanding professional and ethical standards, will become leaders in their field of practice.

The School aims to be a leading research-intensive institution that fosters life-long learning in its graduates in preparation for post-graduate training. It aims to integrate its educational obligations with other missions for high-quality patient care, research excellence and new knowledge generation.

The School embraces an ethos of social responsibility, accountability, public service and community involvement, and is dedicated to meeting the health care needs of the wider community by training doctors to practice medicine with integrity, and a deep understanding of the impact of psycho-social influences and inequity on health and disease.

It incorporates the Disciplines of Medicine, Radiation Therapy, Occupational Therapy and Physiotherapy and currently offers the following degree courses:

- Medicine www.medicine.tcd.ie/education/undergraduate/curriculum/index.php
- Physiotherapy www.medicine.tcd.ie/physiotherapy/
The School is an international leader in postgraduate education and provides a vibrant environment for postgraduate study. The School offers over 20 taught MSc/Diploma programmes spanning a broad spectrum of medical and scientific disciplines, and research students work towards the degrees of PhD, MSc, MD or MCh.

Over the past years, the School of Medicine has consistently maintained its position as a leading Research School in Trinity College. This outstanding achievement has been possible through adherence to a focused approach to research in the biomedical sciences.

The following research fields have been developing as the areas of particular emphasis:
- Immunology and Infection
- Molecular Medicine
- Neuroscience
- Cancer
- Population Health
- Genetics

Trinity College Dublin

Founded in 1592, Trinity is at the nexus of tradition and innovation, offering undergraduate and postgraduate programmes across 24 schools and three faculties: arts, humanities, and social sciences; engineering, maths and science; and health sciences. Spread across 47 acres in Dublin’s city centre, Trinity’s 17,000-strong student body comes from all 32 counties of Ireland, and 16% of students come from outside the country. Of those, 40% are from outside the European Union, making Trinity’s campus cosmopolitan and bustling, with a focus on diversity.

As Ireland’s leading university, the pursuit of academic excellence through research and scholarship is at the heart of the Trinity education. Trinity is known for intellectual rigour, excellence, interdisciplinarity, and research-led teaching. Home to Nobel prize-winners such as scientist Ernest Walton and writer Samuel Beckett, Trinity draws visitors from across the world to its historic campus each year, including to the Book of Kells and Science Gallery which capture the university’s connection to both old and new.

Trinity accounts for one-fifth of all spin-out companies from Irish higher education institutions, helping to turn Ireland into an innovation-intensive, high-productivity economy. That culture of innovation and entrepreneurship is a defining characteristic of our campus as we help shape the next generation of job creators.

Trinity has developed significant strength in a broad range of research areas, including the 19 broadly based multi-disciplinary thematic research areas.
Ireland’s first purpose-built nanoscience research institute, CRANN, houses 150 scientists, technicians and graduate students in specialised laboratory facilities. Meanwhile, the state-of-the-art Biomedical Sciences Institute is carrying out breakthrough research in areas such as immunology, cancer and medical devices.

The Old Library in Trinity, which houses the Long Room, is the largest research library in Ireland, with a collection of six million printed items, 500,000 maps, 80,000 electronic journals, and 350,000 electronic books. Some of the world’s most famous scholars are graduates of Trinity, including writer Jonathan Swift, dramatist Oscar Wilde, philosopher George Berkeley, and political philosopher, and political theorist Edmund Burke. Three Trinity graduates have become Presidents of Ireland - Douglas Hyde, Mary Robinson and Mary McAleese.

Trinity is the highest ranked university in Ireland, and among the world’s leading higher education institutions.

The Selection Process in Trinity

- The Selection Committee (Interview Panel) will include members of the Academic and Administrative community together with an External Assessor who is an expert in the area.

- Applications will be acknowledged by email. If you do not have confirmation of receipt within 1 day of submitting your application online, please get in touch with us immediately and prior to the closing date/time.

- Given the degree of co-ordination and planning to have a Selection Committee available on the specified date, the College regrets that it may not be in a position to offer alternate selection dates. Where candidates are unavailable, reserves may be drawn from a shortlist.
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- Outcomes of interviews are notified in writing to candidates and are issued no later than 5 working days following the selection day.

- In some instances the Selection Committee may avail of telephone or video conferencing.

- The College’s selection methods may consist of any or all of the following:
  - Interviews
  - Presentations
  - Psychometric Testing
  - References
  - Situational Exercises

- It is the policy of the College to conduct pre-employment medical screening/full pre-employment medicals.

- Information supplied by candidates in their application (Cover Letter and CV) will be used to shortlist for interview.

**Equal Opportunities Policy**
Trinity College Dublin is an equal opportunities employer and is committed to the employment policies, procedures and practices which do not discriminate on grounds such as gender, civil status, family status, age, disability, race, religious belief, sexual orientation or membership of the travelling community.

**Pension Entitlements**
This is a pensionable position and the provisions of the Public Service Superannuation (Miscellaneous Provisions) Act 2004 will apply in relation to retirement age for pension purposes. Details of the relevant Pension Scheme will be provided to the successful applicant.

Applicants should note that they will be required to complete a Pre-Employment Declaration to confirm whether or not they have previously availed of an Irish Public Service Scheme of incentivised early retirement or enhanced redundancy payment. Applicants will also be required to declare any entitlements to a Public Service pension benefit (in payment or preserved) from any other Irish Public Service employment.

Applicants formerly employed by the Irish Public Service that may previously have availed of an Irish Public Service Scheme of Incentivised early retirement or enhanced redundancy payment should ensure that they are not precluded from re-engagement in the Irish Public Service under the terms of such Schemes. Such queries should be directed to an applicant’s former Irish Public Service Employer in the first instance.
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Application Procedure

Candidates should submit a full curriculum vitae to include the names and contact details of 3 referees (email addresses if possible) together with a teaching statement (summarising teaching experience and approach – 2 pages) as detailed above **by e-Recruitment**:

**APPLICATIONS WILL ONLY BE ACCEPTED BY E-RECRUITMENT**

If you have any query regarding this, please contact:

Eimear Leonard, Recruitment Executive, Human Resources, House No. 4, Trinity College Dublin
Tel: +353 1 896 1118
Email: eleonar@tcd.ie